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AUG 30 1957

MEMORANDUM FOR: Deputy Director (Intelligence)

SUBJECT: Report on Overtime Worked and Leave Taken - Vouchered Employees -
31 March through 29 June 1957

1. Attached are the following:

- a. Table of overtime worked and leave taken 31 March through 29 June 1957. (Similar to those forwarded to you for prior periods.) (Tab A)
- b. Chart which presents for the Agency the first quarter of FY 1955 as a base period for actual employment, overtime worked and sick leave taken, and indicates the deviation percentage-wise for each subsequent quarter to date. (Tab B)
- c. Similar chart for Intelligence Area. (Tab C)
- d. IBM run for your immediate office for same period. (Tab D)

Information concerning the overtime worked in each of the offices in the Intelligence Group has been furnished the head of the office concerned.

2. The upward trend in overtime continues despite a slight increase in average employment in the Intelligence Area. The chart provided under Tab B has been prepared especially to point up this situation, and the following tabulation will indicate the percentage increase in cost in the fourth quarter Fiscal Year 1957 as compared to the comparable quarter Fiscal Year 1956.

<u>Quarter Ending</u>	<u>Average Employment</u>	<u>Overtime Hours</u>	<u>Cost</u>
6-30-56		41,873	\$132,822
6-29-57		52,798	180,241
Increase		+10,925	+ 47,419
% Increase		+ 26.0%	+ 35.7%

3. The overtime cost for the Intelligence Area Fiscal Year 1957 through the fourth quarter totals \$716,101, an expenditure of \$128,795 in excess of the amount budgeted for the fiscal year.

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Signed
L. K. WHITE
Deputy Director
(Support)

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Attachments

BD/COMP/CNM/HDM/caj (22 August 1957)

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Orig. & 1 - Addressee

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